Position: Retainer Consultant- Non Farm Livelihood

Project: NRLM

Reports to: JS, RL

Location: Delhi

Duration: 31st December 2018 (extendable)

Fees-As per RC Policy in Category A (Rs.6,668/day to Rs.10,000/day to a maximum of 15 days in a month)

Job Summary:
The Government of India, Ministry of Rural Development had launched the “National Rural Livelihood Mission” (NRLM) in June 2011 after restructuring its existing centrally sponsored flagship Scheme “Swarnjayanti Gram Swarozgar Yojana” (SGSY). The NRLM functions in a mission mode for target based time bound delivery of outcomes following a demand driven approach which would allow the states to formulate their own poverty alleviation plans on the basis of available allocation, resources and skills. NRLPS, provides technical support to states for efficient and inclusive implementation through (a) positioning professional managers and domain experts to improve implementation at the state level; (b) strengthening the social mobilisation in favour of women from persistently excluded groups; and (c) developing and testing of context-specific, market-led, livelihood strategies that will enable institutions of the poor women to secure their role in markets and supply chains and ensure higher and sustained returns. Further details about NRLM can be accessed from www.aajeevika.in

The position of a Retainer Consultant (Non Farm Livelihoods) has been envisaged at the National level to spearhead Non-farm Livelihoods Agenda of SRLMs in the National Mission Management Unit, NRLM and in the State Rural Livelihoods Missions (SRLMs).

As part of its support to NRLM, NRLPS is looking for a dynamic individual for the position of Retainer Consultant – (Non Farm Livelihoods), NRLM.

Summary of Key Functions:
The Retainer Consultant, (Non Farm Livelihoods) will work under the guidance and supervision of the Mission Director, NRLM.

The incumbent will primarily be responsible for providing programme and thematic management support and technical assistance to the states, working in close coordination with the National Mission Management Unit (NMMU) - set up by NRLM to provide programme management support - and technical assistance to NMMU.

S/he will undertake any other task assigned by the Mission Director, NRLM.

**Duties and Responsibilities**

Under the guidance and direct supervision of Mission Director, NRLM, the Retainer Consultant (Non Farm Livelihoods) will:

- Provide support to states to work out the design and develop an implementation plan for a programme for sustainable enhancement in the non farm livelihoods under NRLM, specifically under the Start-up Village entrepreneurship Program (SVEP), Aajeevika Grameen Express Yojana, NRETP etc;
- Provide support to states to set up community institutional mechanism and carry out capacity building of the SRLM team members, Project Implementing Agencies, community and CBOs;
- Facilitate states in building a multi-stakeholder approach for the support to rural enterprises by roping in financial institutions, private sector players, CSOs, NGOs and government line departments for capacity building, credit accessibility, improving productivity and market reach;
- Facilitate setting up of advisory committee at NMMU level. Also, assist in establishment of resource convergence cell at NMMU level & exploring convergence with other government line departments;
- Specific to the SVEP:
  - Co-coordinating with the NRO's/appointed agency and SRLMS to ensure that the SVEP software is developed as per the requirement of the program, stakeholders and as per the specifications of the proposal.
  - Co-ordinating with all the NRO's and states and ensuring that the implementation of SVEP in the existing blocks is done keeping in line with the targets as defined in the DPRs – both qualitatively and quantitatively.
  - Ensuring that the SVEP becomes a nationwide program and all states which have reached saturation of the IBCB work and SHG formation in blocks take up the SVEP programme. Appraising the DPRs submitted by
the states and ensuring that the same can be presented to the EC for approval.

- Assist in the Planning for the budget for the SVEP and non farm livelihoods for the year and the future based on the SFC approvals and the projects sanctioned.
- Ensuring documentation and standardization of the training content of the NRO's specific to the SVEP and and other non farm livelihood programs.
- Reviewing and monitoring the execution of the programme and sharing best practices among all the implementing agencies and the SRLMs wrt SVEP and other non farm livelihood programs.
- Work on building capacities of the SRLM to implement the SVEP and other non farm livelihood programs on their own and scale up the best practices identified as part of the pilot implementation.
- Guide the non farm livelihoods team in NMMU in the efficient execution and implementation of the non farm livelihood schemes of the NRLM.
- Perform any other related tasks consistent with the level of the post and/ or assigned by the Mission Director, NRLM.

**Corporate Competencies:**
- Demonstrates integrity
- Promotes the vision, mission, and strategic goals of NRLM;
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;
- Treats all people fairly without favoritism.
- Good leader and team player, strong ability to work with teams and with people with no reporting relationships.

**Functional Competencies:**

**Job Knowledge/Technical Expertise:**
- Possesses understanding of issues pertaining to poverty reduction and rural livelihoods, specifically non farm livelihoods;
- Should have the ability to conceptualise programs and get the same implemented across the country.
Data driven, good with numbers and numeracy skills, open to learning and adaptable, should be willing to adapt to ground realities. Basic qualitative and quantitative research skills.

Has expertise in using Livelihoods Planning and micro-planning tools, methods and skills;
Has expertise in value-chain analysis and subsector studies;
Has hands-on supply chain management knowledge and expertise.

Building Strategic Partnerships:
Ability to build and sustain effective partnerships with Government Agencies and main constituents, advocate effectively, communicate sensitively across different constituencies;
Possesses consultative and collaborative capacities.

Development and Operational Effectiveness:
Capacity to gather comprehensive information on complex problems or situations, evaluate information accurately and identify key issues required to resolve problems;
Builds strong relationships with the NMMU team and State Rural Livelihoods Missions, focusing on impact and result;
Possesses basic knowledge of organizational policies and procedures relating to the position and applies them consistently in work tasks.
Should have a strong training and development motivation.

Leadership and Self-Management:
Has ability to work under supervision as well as with self-initiative and motivation and should be motivated by social change and impact at scale.;
Proven ability to coordinate the work of others and to work as part of a team and share knowledge with others;
Leads teams effectively and shows conflict resolution skill;
Consistently approaches work with energy and a positive, constructive attitude.

Knowledge and Skills:
Proficiency in MS-Office, especially PowerPoint and Excel;
Strong facilitation skills;
Strong communication (written and oral) skills.

Required Skills and Experience
Education:
• Master’s Degree or equivalent in Science, Engineering, Technology, Management, Agriculture, Veterinary Science, Dairying, ICT, Economics, Social Sciences, Political Science, Development Studies or related fields.

Experience:

More than 15 years of work experience in general with:
More than 10 years of relevant experience in the development sector at the state/national level in:
• Non-farm based livelihoods including micro-enterprises, collectives and producer companies;
• Livelihoods Planning,, Value-chain Analysis and Subsector Studies;
• Business Planning in Enterprises;
• Backward and Forward Linkages, Supply Chain Management and Marketing of/for the Non-farm produce and services;
• Design and implementation of large livelihoods projects;
• Range of studies such as thematic studies, poverty studies, etc., and studies involving community based institutions;
• Coordination and facilitation of senior, complex teams;
• Providing management advisory services.

Language:
• Proficiency in spoken and written English. Good knowledge of Hindi is desirable and any state language/s is an asset.

Travel:
• Has willingness to travel.

Please note the tenure of the position would be initially till 31st December 2018 and position will be a contractual basis and based on performance and requirement of NRLPS, the contract may further be extended for a year. Interested candidates, who are meeting the desired qualification and skillset, may please apply by sending filled application in the prescribed format along with an updated CV. The applications should be emailed to nrlm.advt@gmail.com. The last date of submission of filled application along with the CVs is 30th October, 2018, 1700 hrs (IST).

Please note that the applications not furnished in the prescribed format are liable to be rejected.